



UNEMPLOYMENT FUND CONTRIBUTION TO INTERNSHIP FEES INFORMATION FORM

Dear Official;

According to the Vocational Education Law No. 3308, in accordance with the relevant provisions of the Procedures and Principles regarding the payment of a part of the wages of the students who receive Vocational Education in the enterprises from the Unemployment Fund, in case the enterprises that pay the internship fee to the students who are subject to internship training by our university and the amounts to be transferred to these enterprises are notified to Doğuş University Personnel Directorate, the amounts to be transferred to the accounts of our university by İŞKUR will be transferred to the enterprises through our relevant accounting unit.

In order for your business to benefit from unemployment fund support, the information and documents required below must be sent to our university as specified.

- a) Submitting the information about the relevant student to the Personnel Directorate in a written and sealed envelope method to be delivered to us before the start of the internship training,
- b) In case of a change in the information given, regarding the re-arrangement and transmission of the same form to the Personnel Directorate in a written and sealed envelope,

Kindly submitted for your information.

INFORMATION ABOUT THE STUDENT

NAME - SURNAME	
T.R. ID NO	
BIRTH DATE	
STUDENT NO	
FACULTY/ SCHOOL	
TELEPHONE	

NOTE: The bank receipt indicating that the student has been paid must be delivered by hand to the Personnel Department at the end of the internship or until the 3rd of the following month or sent to personel@dogus.edu.tr via e-mail.

1-Name of the internship company	
2-Business Tax Number	
3- Contact information of the company / institution where the internship is done (Address- Phone- E-mail)	
4- Is the internship compulsory / optional?	
5- Number of personnel working in the company where he / she does his internship	
6-Whether or not a fee is charged from the workplace and its amount	
7- Internship Start Date	
8- Internship End Date	
9- Number of days of internship	
10- The days when he / she does not continue the internship	
11- Workplace, Bank Name and IBAN	

Student's Name - Surname Date / Signature	
Responsible Instructor Name - Surname Date / Signature / Confirmation	
Company Official Name - Surname Date / Signature / Confirmation	

* According to the internship start date for the student, Employment Entrance Notification is made by the Personnel Directorate.